

13 January 2010

Dear Councillor

COMMUNITY & HOUSING COMMITTEE

A meeting of the Community & Housing Committee will be held at the Council Offices, Saffron Walden, on 21 January 2010 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

A G E N D A PART 1

1. Apologies for absence and declarations of interest
2. Minutes of the meeting held on 12 November 2009 (attached)
3. Matters arising
4. Chairman's items
5. Lead Officer's Report (5 minutes)

Item for information.

This report gives details of matters not otherwise appearing on this agenda.

6. **Pest Control Review Group** (5 minutes)

Item for decision.

This report makes recommendations for the future of the pest control service.

7. **2009/10 Budgetary Control** (5 minutes)

Item for decision.

This report details income and expenditure for the period April to November 2009, and a forecast for the end of 2009/10.

8. **2010/11 Housing Revenue Account Budget and Rent Setting** (5 minutes)

Item for decision.

This report sets out the 2010/11 Housing Revenue Account budget, and asks Members to approve this, along with increases in rent levels and other charges.

9. **2010/11 Capital Programme** (5 minutes)

Item for decision.

This report asks the Committee to approve its 2010/11 capital programme.

10. **2010/11 Fees and Charges** (5 minutes)

Item for decision.

This report asks the Committee to set its fees and charges for 2010/11.

11. **2010/11 General Fund Revenue Budget** (5 minutes)

Item for decision.

This report asks the Committee to approve its 2010/11 General Fund revenue budget.

12. **Temporary Accommodation at Stansted** (10 minutes)

Item for decision.

This report advises Members of the need to re-evaluate the use of land in Manor Road, Stansted.

13. **Sheltered Housing Review Report** (15 minutes)

Item for decision.

This report outlines the findings of the recent consultation that has been carried out with sheltered tenants about how the Council can provide a more efficient and robust service.

14. **The Use of Growth Area to secure Affordable Housing** (10 minutes)

Item for decision.

This report asks Members to authorise officers to seek a valuation for sites for affordable housing and to recommend to Council that it secure sites in Harlow for this purpose through the Stansted Area Housing Partnership.

15. **Area Forum Update** – Verbal Report (5 minutes)

Item for information.

16. **Greenways Play Area** (10 minutes)

Item for decision.

This report updates Members on recent developments regarding the Greenways play area and seeks approval to redirect Big Lottery funding to upgrading Saffron Walden Town Council's play area on Saffron Walden Common.

17. **Citizens' Panel Report** (10 minutes)

Item for information.

This report updates Members on the progress made towards development of a Citizens' Panel.

18. **Tenant Forum Minutes** (5 minutes)

Item for information.

This report updates the Committee on Minutes of the recent meeting of the Tenant Forum.

19. Any other items which the Chairman considers to be urgent.

To: Councillors E C Abrahams, S Anjum, E L Bellingham-Smith, **R H Chamberlain**, M L Foley, E Gower, S J Howell, J E Hudson, J E Menell, M Miller, D J Morson, J A Redfern, D J Sadler, G Sell and S V Schneider.

Also

to: Mrs J Bullen and Mr P Salvidge (Museum Society) and Mrs D Cornell, Mr D Parish (Tenant Panel representatives); Mr S Sproul and Mrs E Rogers (Tenant Representatives and members of the Housing Initiatives Working Group).

Lead Officer: Diane Burridge
Democratic Services Officer: Rebecca Procter (01799 510433)

MEETINGS AND THE PUBLIC

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Members of the public and representatives of parish and town councils are permitted to speak at the meetings. You will need to register with the Committee Officer by midday two working days before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed in each report.

If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Procter 01799 510433 Cathy Roberts on 01799 510434, or by fax on 01799 510550.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510

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- You should proceed calmly, do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please make your way to the flagpole near the visitor car park. Do not wait immediately next to the building.
- Do not re-enter the building until told to do so by the committee lead officer.